

Scope 2 TWG Meeting Minutes

Meeting number 1

Date: 16 October 2024

Time: 09:00 – 11:00 ET

Location: "Virtual" via Zoom

Attendees

Technical Working Group Members

1. Simone Accornero, Flexidao
2. Enam Akoetey-Eyiah, I-TRACK Standard Foundation
3. Avi Allison, Microsoft
4. Priya Barua, Clean Energy Buyers Alliance
5. Yenhaw Chen, Taiwan Institute of Economic Research
6. Jules Chuang, Mt. Stonegate Green Asset Management Ltd.
7. Jessica Cohen, Constellation Energy Corporation
8. James Critchfield, United States Environmental Protection Agency
9. Killian Daly, EnergyTag
10. Abhilash Desu, Science Based Targets Initiative (SBTi)
11. Pengfei Fan, China Electric Power Planning & Engineering Institute (EPPEI)
12. Neil Fisher, The NorthBridge Group
13. Aileen Garnett, Genesis Energy Limited
14. Andrew Glumac, CDP
15. Peggy Kellen, Center for Resource Solutions
16. Emma Konet, Tierra Climate
17. Matthew Konieczny, Watershed
18. Holly Lahd, Center for Green Market Activation
19. Stephen Lamm, Bloom Energy
20. Erik Landry, GRESB
21. Lissy Langer, Technical University of Denmark (DTU)
22. Irina Lazzarini, United Nations Development Programme (UNDP)
23. Kelly Lichter, PepsiCo
24. Fari Mahdavi, Australia NSW Department of Climate Change, Energy, the Environment and Water
25. J. Andrea Mendez Velasquez, Atmosphere Alternative
26. Yiwen Qiu
27. Henry Richardson, WattTime
28. Wilson Ricks, Princeton University
29. Abhishek Shivakumar, TransitionZero
30. Alexandra Styles, HIR Hamburg Institut Research
31. Devon Swezey, Google
32. Kae Takase, Renewable Energy Institute
33. Linda Wamune, Energy Peace Partners
34. Sophia Wang, Gilead Sciences
35. Paulo Zanardi, GSS Carbon

Guests

None present

GHG Protocol Secretariat

1. Kyla Aiuto
2. Elliott Engelmann
3. Chelsea Gillis
4. Michael Macrae
5. Fui Yee Ng

Documents referenced

1. Standard Development Plan

Item	Topic and Summary	Outcomes
1	<p><i>Housekeeping and ways of working</i></p> <p>The Secretariat welcomed attendees, reviewed the agenda, confidentiality guidelines, Zoom logistics, and quorum requirements, emphasized active participation, and addressed queries on polling/voting, and future meeting times.</p>	N/A
2	<p><i>Standard Development Plan overview</i></p> <p>The Secretariat reviewed feedback from the global stakeholder survey and outlined the objectives of the Scope 2 standard revisions. The Secretariat also discussed the two-phase scope of work.</p>	TWG members were asked to read the Standard Development Plan.
3	<p><i>Workplan</i></p> <p>The Secretariat outlined the detailed workplan for phase 1 and provided the 12-month meeting schedule.</p>	<p>TWG members were asked to notify the Secretariat if they would like to opt out of having their emails shared with the full working group. A contact detail list will be provided to TWG members as part of the meeting follow up materials.</p> <p>TWG members were asked to notify the Secretariat if there are any meetings scheduled on Public Holidays in their country of work.</p>
4	<p><i>Decision making criteria</i></p> <p>The Secretariat provided an overview of the GHG Protocol Decision-Making Criteria and how it should be applied to evaluate options for the Scope 2 update.</p> <p>The Secretariat also discussed the existing <i>Corporate Accounting and Reporting Standard</i> principles for inventories and the <i>GHG Protocol for Project Accounting</i> principles for project assessments and highlighted the importance of understanding the differences between the principles for these two different accounting approaches.</p>	TWG members were asked to review the Decision-making criteria as well as each accounting and reporting principle from both the Corporate Standard and the Project Accounting Standard.
5	<p><i>Navigating the discussion paper</i></p> <p>The Secretariat outlined how pre-reading will be shared via a discussion paper and the process for sharing feedback on the discussion paper via a Microsoft Forms survey.</p>	In response to a question, TWG members were asked that any media inquiries regarding the Technical Working Group be shared with the Secretariat and GHG Protocol communications team.
6	<p><i>Next steps</i></p> <p>The Secretariat outlined the timeframe for sharing the discussion paper and for members to complete the Microsoft Forms Survey prior to the next meeting. The Secretariat also noted the date/time for the next meeting.</p>	The Secretariat reiterated the outcome related to sharing TWG member’s contact information with other TWG members.

Summary of discussion and outcomes

1. Housekeeping and ways of working

- The Secretariat welcomed attendees, announced the meeting would be recorded, reviewed the agenda, and covered “housekeeping” details. The Secretariat emphasized confidentiality guidelines for specific content until it is made public, the importance of active TWG member participation, quorum requirements, and reflections on consensus-building. The Secretariat explained document sharing for TWG members via SharePoint and the public-facing GHG Protocol Governance Document Repository website, Zoom logistics, and polling processes. It was noted that indicative polling and voting would be used to gauge perspectives within the TWG and that such information will be provided to the ISB as described in the TWG Terms of Reference. The default meeting time will be 9 AM ET, with an alternate time of 5 PM ET for every third meeting to help accommodate challenges some TWG members face due to time zone differences.

Summary of discussion

N/A

Outcomes (e.g. recommendations, options)

N/A

2. Standard Development Plan (SDP) overview

- The Secretariat reviewed the summary of feedback from the global stakeholder survey and consultation.
- The Secretariat explained the objectives of revisions for the Scope 2 standard and guidance. These objectives include incorporating advancements in research and science, promoting interoperability with key mandatory programs and frameworks, improving coherence across GHG Protocol standards, providing additional guidance and clarifications, and improving structure and presentation to improve user-friendliness.
- The Secretariat reviewed the scope of work, which includes two phases. Phase 1 covers objectives, requirements, and improvements to technical accounting methods. Phase 2 covers interactions across other GHG Protocol standards, technology-specific guidance and clarifications, and guidelines for data providers. The Secretariat also outlined out-of-scope items, including accounting for biogenic emissions and removals, market-based instruments outside of scope 2, project accounting methods outside of scope 2, and other topics covered by other working groups.

Summary of discussion

- TWG members asks for clarification about cross-cutting issues across GHG Protocol scopes. The Secretariat noted there may be interactions with issues identified in other TWG’s Standard Development Plan while also clarifying the initial focus of the scope 2 TWG will be on the phase 1 topics identified in the scope 2 SDP Statement of Work.

Outcomes (e.g. recommendations, options)

- The Secretariat asked working group members to read the Standard Development Plan.

3. Workplan

- The Secretariat reviewed the draft phase 1 meeting cadence and schedule noting that the timeline is yet to be formally approved but will be shared soon upon confirmation by the Steering Committee. A full timeline for the scope 2 revision process will be provided as part of the Standard Development Plan once finalized by the GHG Protocol Independent Standards Board (ISB) and Steering Committee (SC).

- The Secretariat highlighted the need for active TWG member participation in the development of revision content including Decision-Making Criteria evaluations and any revisions to the scope 2 standards as well as working with other members to build consensus for these outcomes.

Summary of discussion

- The TWG discussed member interaction and an interest in sharing contact information.

Outcomes (e.g. recommendations, options)

- The Secretariat asked working group members to notify the Secretariat if they would like to opt out of having their emails shared with the full working group. A contact detail list will be provided to TWG members as part of the meeting follow up materials.
- The Secretariat asked working group members to notify the Secretariat outside of the meeting if there are any meetings scheduled on Public Holidays in their country of work.

4. Decision making criteria

- The Secretariat reviewed the decision-making criteria, which includes Integrity (alignment with scientific integrity and GHG accounting and reporting principles); Impact (support both decision making that drives ambitious global climate action and programs based on GHG Protocol and their uses of GHG data); and Feasibility.
- The Secretariat explained how the decision-making criteria will be applied by qualitatively assessing the degree to which an option is aligned with each criterion, the iterative process to further develop and refine options to improve their alignment with the criteria, and the eventual selection of option(s) that perform best across the hierarchy.
- Secretariat noted the difference between the *Corporate Accounting and Reporting Standard* principles for inventories and the *GHG Protocol for Project Accounting* principles for project assessments. An example showing how the Principle of Completeness is defined in each standard was reviewed.

Summary of discussion

N/A

Outcomes (e.g. recommendations, options)

- The Secretariat asked working group members to review each accounting and reporting principle from both the *Corporate Accounting and Reporting Standard* and the *GHG Protocol for Project Accounting*.

5. Navigating the discussion paper

- The Secretariat outlined that a discussion paper will be provided as pre-reading for the November 6th TWG meeting. The first section will be distributed week of 16, October 2024 and will focus on changes to the required reporting methods.
- The Secretariat explained the process for working group members to provide preliminary feedback on the discussion paper via a Microsoft Forms survey. The Secretariat explained that feedback provided will be used to help shape discussion in the next meeting.

Summary of discussion

N/A

Outcomes (e.g. recommendations, options)

- In response to a TWG member question, the Secretariat noted to members that any media inquiries regarding the Technical Working Group be shared with the Secretariat and GHG Protocol communications team.

6. Next steps

- The Secretariat emphasized a very firm deadline to submit the Microsoft Forms survey by Monday, October 28th.
- The Secretariat noted the next scheduled meeting will be November 6, 2024. Time: 09:00 – 11:00 EDT / 15:00 – 17:00 CEST / 21:00 – 23:00 CST.
- The Secretariat thanked members for attending and closed the meeting

Summary of discussion

N/A

Outcomes (e.g. recommendations, options)

- The Secretariat reiterated the outcome related to sharing TWG member's contact information with other TWG members.

Summary of written submissions received prior to meeting

1. N/A