

Independent Standard Board – Meeting #2 Summary

Date: 11 September 2024

Time: 09:00 – 12:00 ET / 15:00 – 18:00 CET

Location: Virtual

Attendees

Members

Alex Bassen, Chair
Anthony Cheung
Danny Cullenward

Suzanne Greene
Owen Hewlett
Heather Keith

GHG Protocol Secretariat

Pankaj Bhatia
David Burns
Michael Macrae

Alex Nick
David Rich
Michaela Wagar

Agenda and Decisions

Item	Topic and Summary	Decisions
1	Welcome The Chair welcomed all members and shared updates on the ISB's membership.	The ISB was not asked to make any decisions.
2	Governance 1a. Standard Development and Revision Procedure: The Secretariat received feedback from ISB members on the draft <i>Standard Development and Revision Procedure</i> (SDRP). 1b. Decision-Making Criteria: ISB members discussed and voted on the proposed decision-making criteria. 1c. TWG Membership: Secretariat presented TWG membership for ISB approval.	Decision: 1a. The ISB was not asked to make any decisions. 1b. ISB voted unanimously to approve the decision-making criteria 1c. ISB voted unanimously to approve the TWG membership.
3	Standard Development Plans (SDPs) The Secretariat provided an overview of the four draft Standard Development Plans (Corporate Standard, Scope 2, Scope 3, and Actions and Market Instruments) and facilitated a discussion on how the different standards under revision/development will work in concert.	The ISB was not asked to make any decisions.

	ISB members were instructed to send written feedback on the SDPs to the Secretariat. The Secretariat will then circulate a revised version of the SDPs for ISB approval via electronic vote by September 23.	
4	<i>All Other Business</i> AOB session was not held.	The ISB was not asked to make any decisions.
	<i>***Meeting adjourned at 12:00 ET / 18:00 CET***</i>	